



Activity 07 - Expert Contact (Program Related) Terms of Reference

1. Background and Goals

The "Expert Contact" activity was approved by the 11th Governing Board on December 7, 2000.

The goal of this activity is to support the travel of Western experts to participate in STCU program related events.

2. Funding

These funds are allocated by the Funding Parties as part of Supplemental Budgets. The expenditures are charged against the Budget item "Expert Contact".

3. Legal Framework

Funds are provided on an individual basis. Applicants commit themselves to comply with STCU Travel Regulations when signing the STCU Supplemental Budget Travel Application Form.

4. Activity Management and Procedures

The procedures for this activity are outlined in STCU Standard Operating Procedure – SB Sub-Activities 01.01, 01.02, and 07.01 (STCU Document SOP-XVII, 01/01/2001).

5. Financial Management

The management of the accounts is performed according to the STCU Standard Operating Procedure - Supplemental Budgets (STCU Document SOP-XIV, 15/09/2000).